



Haringey Council

Report for:	Cabinet	Item Number:	
Title:	Admission Arrangements 2016/17		
Report Authorised by:	Anji Phillips, Assistant Director, Schools and Learning		
Lead Officer:	Jennifer Duxbury, Head of Education Services Carlo Kodsi, Team Leader Admissions		
Ward(s) affected: All	Report for Key/ Decision: Yes		

1. Describe the issue under consideration

- 1.1. Admission arrangements are proposed and determined by admission authorities. The local authority is the admission authority for community schools and voluntary controlled schools. Admission arrangements must be determined annually by 15 April each year.
- 1.2. This report and attached appendices set out the arrangements to be determined for 2016/17 and include:
 - admission arrangements for entry to school in the academic year 2016/17 for Haringey's community and voluntary controlled Nursery, Infant, Junior, Primary, Secondary and Sixth Form schools. (Please see Appendices 1,2,3,and 6)
 - admission arrangements for in-year applications to community schools in Haringey 2016/17. In-year applications are applications which are received at any point throughout the year other than for reception or secondary school transfer. (Please refer to Appendix 4.)



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- Haringey's In-Year Fair Access Protocol which all schools and Academies must follow (Please refer to Appendix 5)

2. Recommendations

2.1. For Lead Member to agree:

- the proposed Admission Arrangements for 2016/17
- the proposed In Year Fair Access protocol in Appendix 5 will come into force from 20 April 2015.

3. Alternative options considered

3.1. None. This is a statutory requirement.

4. Background information

- 4.1. All admissions authorities must have admission arrangements that clearly set out how children will be admitted, including the criteria that will be applied if there are more applications than places at the school.
- 4.2. Oversubscription criteria must be reasonable, clear, objective, procedurally fair, and comply with all relevant legislation, including equalities legislation. Admission authorities must ensure that their arrangements will not disadvantage unfairly, either directly or indirectly, a child from a particular social or racial group, or a child with a disability or special educational needs, and that other policies do not discourage parents from applying for a place for their child.
- 4.3. The Council is the admission authority for community school and voluntary controlled schools within the borough and is therefore responsible for determining the admission arrangements for these schools.
- 4.4. Academies, foundation schools and voluntary aided schools are their own admission authority; they must consult on and determine their own admission arrangements by 15 April 2015. The Council has a statutory duty to monitor the arrangements determined by own admitting authority schools to ensure compliance with the School Admissions Code.
- 4.5. Admission authorities are responsible for admissions and must act in accordance with the School Admissions Code (2014) the School Admission Appeals Code (2012), other laws relating to admissions, and relevant human rights and equalities legislation.

5. Consultation



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- 5.1. Following Cabinet's agreement to consult, the consultation on the proposed admission arrangements took place from the 2 January 2015 to 27 February 2015. The consultation on Haringey's admission arrangements has been undertaken in accordance with the School Admission Code and related regulations.
- 5.2. Consultation was undertaken with:
 - a. parents of children between the ages of two and eighteen;
 - b. other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions;
 - c. all other admission authorities within Haringey
 - d. the governing bodies of the schools covered by the proposed admission arrangements
 - e. any adjoining neighbouring local authorities to the Council
- 5.3. The information on the proposed arrangements was made publicly available on the Haringey Council website with details of the person within the Council to whom the comments could be sent and of the areas on which comments were not sought. It was also circulated to Headteachers, Chair of Governors and adjoining neighbouring local authorities. Notification of the consultation was also published in the local press - Haringey Independent.
- 5.4. Respondents were able to respond to the consultation by:
 - Completing the online form
 - Emailing comments back to the schools admissions service
 - Completing and returning a hard copy of the questionnaire

6. Responses to the consultation

- 6.1. In total the Council received one written individual response to the consultation. A consistent theme throughout the response was the priority given to applicants who move closer to a school.
- 6.2. The respondent was concerned that an applicant could move to gain access to a preferred school and set out that they would like is for local residents who have lived in the area for a considerable time to be given priority over new arrivals.



- 6.3. In response to this and representations made to the service outside the consultation process, This will be considered when we revisit our policy in the summer term in preparation for the publication of the admissions booklets in September.
- 6.4. It is not proposed to make any revisions to give priority to an applicant based the time spent at an address. New arrivals in the area should not be disadvantaged from gaining a local school place.

7. Academies

7.1. The governors of the following academies have set out they would like to follow the admission arrangements proposed by the Local Authority.

a. Primary

- Noel Park
- Harris Academy Phillip Lane
- Harris Academy Coleraine Park
- Trinity Primary Academy
- Brook House Primary School

b. Secondary

- Heartlands High School
- Alexandra Park School
- Woodside High School

8. Comments of the Chief Finance Officer and financial implications

8.1. There are no direct financial implications as a result of this report; however, the Schools Forum and the Cabinet have agree to a change in the secondary school funding formula in order to create a centrally retained budget for IYFAP placements in years 10 and 11. The change in the formula will come into effect in April 2015 for maintained schools and September 2015 for academies, for the latter interim arrangements will need to be put in place for the summer term 2015.

9. Comments of the Assistant Director of Corporate Governance and legal implications

9.1. The Assistant Director of Corporate Governance has been consulted on the production of this report and comments as follows;

9.2. The current School Admissions Code (“the Code”) came into force on 19 December 2014 issued by the Department for Education under section 84 of the School Standards and Framework Act 1998. The Code is to be read alongside the School Admission Appeals



Code, as well as the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 (“the Regulations”) as amended by the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) (Amendment) Regulations 2014 (“the Amendment Regulations”). The Regulations came into force on the 1st February 2012 and the Amendment Regulations came into force on the 19th December 2014. The Code and the Regulations and the Amendment Regulations apply to admission arrangements determined in 2014 and later years. In determining its admission arrangements for 2016/2017 the Council has a statutory duty as an admission authority to act in accordance with the Regulations and with the relevant provisions of the Code. It must also as a result of its duty under section 149 of the Equality Act 2010 have due regard to the need to eliminate discrimination, harassment and victimisation and any other conduct which is prohibited by or under the Act, advance equality of opportunity, and foster good relations in relation to persons who share a relevant protected characteristic and persons who do not share it.

- 9.3. As part of determining its admission arrangements, the Council must set an admission number for each school’s “relevant age group” i.e. the age group at which pupils are or will normally be admitted to the school.
- 9.4. Where changes are proposed to admission arrangements, the Code requires the admission authority to consult by 1st March on their admission arrangements that will apply will apply for the following academic year. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period. Consultation must last for a minimum of 8 weeks and must take place between 1st November and the 1st March in the determination year.
- 9.5. In relation to consultation the authority must consult with parents of children between the ages of two and eighteen; other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions; all other admission authorities within the relevant area; whichever of the governing body and the local authority who are not the admission authority; any adjoining neighbouring local authorities where the admission authority is the local authority and in the case of faith schools, the body or person representing the religion or religious denomination. The Code also requires the admission authority for the duration of the consultation to publish a copy of the full proposed admission arrangements (including the proposed Pupil Admission Numbers) on their website together with details of the person within the admission authority to whom comments may be sent and the areas on which comments are not sought.
- 9.6. In relation to consultation the authority must consult with parents of children between the ages of two and eighteen; other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions; all other admission authorities within the relevant area; whichever of the governing body and the local authority who are not the admission authority; any adjoining neighbouring local authorities



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where the admission authority is the local authority and in the case of faith schools, the body or person representing the religion or religious denomination. The authority must also for the duration of the consultation publish a copy of the full proposed admission arrangements (including the proposed PAN) on its website together with details to whom comments should be sent and the areas on which comments are not sought.

- 9.7. It is the responsibility of the authority to ensure that admission arrangements are compliant with the Code. Arrangements mean overall procedures, practices, criteria and supplementary information to be used in deciding on the allocation of school places. In drawing up the admission arrangements, the authority must ensure that the practices and the criteria used to decide the allocation of school places are fair, clear and objective and comply with the relevant legislation including equalities legislation. Members' attention is drawn to the Equality and Community Cohesion Comments at section 11 of the report. Parents should be able to look at a set of arrangements and understand easily how places for that school will be allocated. It is for the authority to decide which criteria would be the most suitable according to local circumstances. The proposed admission criteria for 2016 - 17 for Nursery, Reception and Juniors; Secondary Transfer and Sixth Form can be found at Appendices 1, 2, 3 and 6 to this report respectively.
- 9.8. The Code requires that the Council must have a Fair Access Protocol, agreed with the majority of schools in its area to ensure that – outside the normal admissions round- unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. Members will see the Proposed Fair Access Protocol at Appendix 5
- 9.9. The proposed admission arrangements and the consultation undertaken on them would appear to be in compliance with the Code and the Regulations.

10. Equalities and Community Cohesion Comments

- 10.1. An Equalities Impact Assessment (EqIA) was undertaken for the 2014/15 Cabinet report. The proposed admission arrangements for 2016/17 do not differ materially from the arrangements for previous years and we therefore do not consider that another full equality impact assessment is necessary at this stage. We have continued to monitor and assess the impact of any changing trends – please see updated information in Appendix 7 for the EqIA.
- 10.2. The admission arrangements set out in this report comply with the public sector equality duty and ensures that as an Admissions Authority, the Council's arrangements do not directly or indirectly unfairly disadvantage a child or group that possess any of the relevant characteristics protected under sections 4 – 12 of the Equality Act 2010.



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10.3. The publication of clear admission arrangements for all of our schools (a statutory requirement) ensures that admission to schools is a clear and transparent process and that parents and carers are able to select preferences for a school place with full knowledge of how admission to their local school(s) is determined.

10.4. The School Admissions Code makes specific reference to the primary legislation and regulations most relevant to admissions decisions namely the Equality Act 2010, Human Rights Act 1998 and School Standards and Framework Act 1998.

11. Head of Procurement Comments

N/A

12. Policy Implication

12.1. The proposals set out in this report ensure that Haringey is meeting its statutory duty to provide a transparent and objective schools' admissions process. The Education [Determination of Admission Arrangements] [England] Regulations 2012 require the admission authority to consult where changes are proposed to admission arrangements.

12.2. The consultation outlined in the report included family of two-year olds. This is in line with government policy which extended early education by introducing early learning places for the 20% most disadvantaged 2-year-olds from September 2013, and for around 40% of all two-year old from September 2014. It also reflects the early help approach adopted by Haringey's children's services which is currently being piloted; this aims, in the longer term, to prevent or avert problems and to help children develop greater resilience from their earliest years.

12.3. The proposals are also in line with [London local government education policy](#) (London Councils Leaders' Committee, 16 October 2012) which endorsed five key areas for change including:

- Meeting the growing demand for school places
- Making the education system more accessible to parents and local Communities

12.4. The report contributes to Outcome 1 of the Council's Corporate Plan 2013-2015: Outstanding for all: Enabling all Haringey children to thrive, and its priorities to:

1. Work with schools, early years and post 16 providers, to deliver high quality education for all Haringey children and young people

2. Enable every child and young person to thrive and achieve their potential.



12.5. [The Mayor's Education Inquiry](#) (October 2012) recognised that the education landscape is changing, Ofsted is setting challenging new goals for headteachers, and the economic climate means there is tighter pressure on budgets than ever before. London faces particular challenges from a rising population with around 90,000 more school places needed by 2016.

13. Reasons for Decision

13.1. To ensure that every community school has the admission arrangements which are clear and transparent and are set in accordance with the mandatory provisions of the School Admissions Code.

14. Use of Appendices

Appendix 1	Starting nursery in Haringey in the academic year commencing in September 2016
Appendix 2	Admission criteria for reception and junior admissions September 2016
Appendix 3	Admission criteria for secondary transfer 2016 to Haringey community co-education secondary.
Appendix 4	Arrangements for in-year admissions 2016
Appendix 5	In-Year Fair Access scheme for Haringey schools
Appendix 6	Admission criteria for sixth form 2016
Appendix 7	Equality Impact Assessment (update)

15. Local Government (Access to Information) Act 1985

1. The Schools Standards and Framework Act 1998.
2. The Education Act 2002.
3. The Education and Inspections Act 2006.
4. Education and Skills Act 2008.
5. The School Admissions Code (2014).
6. The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) (Amendment) Regulations 2014



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7. The School Admissions (Infant Class Sizes) (England) Regulations 2012.
8. The School Admissions (Appeals Arrangements) (England) Regulations 2012.
9. The Education Act 2011.
10. The School Admissions Appeals Code (2012).